



LANDLORD NEWSLETTER

JANUARY 2020

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2020 CENSUS

MAKE PINELLAS COUNT!

\$4.4 Billion in federal funding for programs across Florida is guided by census data.

In early 2020, the Census Bureau will send you an invitation to complete the census online. See attachment for more details.



ACCOUNTING

2019 1099'S

CHA will be mailing your 2019 1099 by January 31, 2020. If you have any questions regarding your 1099, please contact Cindy Huskins at (727) 461-5777 ext. 206.

2020 W-9's

If you will continue to receive Housing Assistance Payments (HAP) in 2020 you are required to submit a W-9. Please submit back to our office no later than March 13, 2020.

HCV STAFF

Athina Calderon, HCV Specialist, ext. 204

Robin Rozema, HCV Specialist, ext. 226

Stacy Schram, HCV Specialist, ext. 202

Tonya Walko, HCV Manager, ext. 209

Tom Gleeson, Front Desk Administrator, ext. 201

Margaret DeBellotte-Torres, Family Self-Sufficiency Coordinator, ext. 214

NEW LEASES

ENSURE THE FOLLOWING ARE
ACCURATE TO ALLOW FOR
TIMELY PAYMENT PROCESSING.



1. LEASE: A copy of the fully executed lease must be submitted to our office.

2. LEASE START DATE: The lease start date **MUST** be at **LEAST 24** hours after the unit passes inspection.

3. LEASE END DATE: The lease end date **MUST** be the last day of the month prior to the initial month of move-in for the following year.

4. UTILITY RESPONSIBILITY: The lease must indicate which party is responsible for paying each of the utilities at the unit.

5. PROOF OF UTILITIES: The tenant must show proof the utilities he/she is responsible for paying have been transferring into his/her name by providing the new account number(s) to CHA.

6. HAP CONTRACT: Sign and return a copy of the executed HAP Contract within 10 days of receipt.

ROUNDTABLE MEETING

Clearwater Housing Authority (CHA) highly values the landlords who participant in the Housing Choice Voucher (HCV) Program and are committed to making our program as landlord friendly as possible.

The next Landlord Roundtable Meeting will take place in our office on:

Thursday, January 30, 2020 from 3:00pm - 4:00pm

This meeting will provide you the opportunity to ask specific questions and learn from other landlords.

Topics of interest may include:

- ☐ Payment Standards
- ☐ Tenant/Landlord Issues
- ☐ Abatements
- ☐ Housing Assistance Payments (HAP) and Contracts
- ☐ Inspections
- ☐ Annual Recertifications
- ☐ Rent Reasonable Determinations

We ask for your thoughts on additional topics to ensure the meeting is beneficial to all attendees. You can offer your topic suggestions when you RSVP to (727) 461-5777, ext. 226. Please let us know if you can join us by Monday, January 27, 2020.



TOPIC SPECIFIC EMAIL ADDRESSES

LANDLORDS:	Linfo@clearwaterhousingauth.org
PARTICIPANTS:	HCVParticipant@clearwaterhousingauth.org
PORTABILITY:	HCVPortability@clearwaterhousingauth.org
W-9's:	landlordw9@clearwaterhousingauth.org
PAYMENTS:	HMS PAL, www.hmsforweb.com/pal/login.php